



## HR Information Systems (HRIS) Overview

### Frontline Education Systems

Login: Single Sign On

#### **Frontline Absence Management** Questions call Substitute Coordinator ext. 4111 or 4114

Ensure qualified substitutes cover every absence, accurately compensate each employee for their time, stay compliant with labor laws and know where all of your employees are during a drill or emergency. FLAM can effectively manage employee attendance.

- Save time reporting on absence trends
- Reduce paperwork and manual data entry
- Ensure there's a qualified substitute when needed

[Docushare training guides](#)

#### **Frontline Professional Growth** Questions call ext. 4114 or 4127

Addresses all our unique professional growth needs including planning, managing and track every aspect of the professional learning process to impact student learning. FLPG provides a catalog of goal-aligned learning opportunities as well as the evaluation tools that identify relevant professional learning.

- Online Course Registration
- Provides custom transcripts
- Automatically assigned absences in Frontline Absence for approved out-of-classroom PD
- Track progress toward state and district requirements

[Docushare training guides](#)

#### **Frontline Recruit & Hire** Questions call Employment Services ext. 4112 or 4113

Manages the entire hiring process online so we can focus on higher priorities: attracting and identifying the best candidates, and quickly bringing them on board. Instead of spending time digging through paperwork and wrestling with complex processes, we get the time and insights needed to make actionable decisions.

- Proactively recruit more applicants
- Identify and quickly hire the best candidates
- Quickly get applicants screened, interviewed and hired

[Docushare training guides](#)

### Safe Schools Online Training Questions call ext. 4127 or 4114

Login: Employee ID

Questions call ext. 4114 or 4127

[Docushare Guides](#)

### Employee Online (Payroll/HR System)

Login: Employee ID / Password: Same as network login

Questions call ext. 4116 or 4121

### HR Systems Information for the New Employee includes basic new employee training

- Absence reporting
- Leave of absence information
- SafeSchools online safety training
- Professional Development registrations system
- HR contacts